



Permit Center

210 Lottie Street, Bellingham, WA 98225

Phone: (360) 778-8300 Fax: (360) 778-8301 TTY: (360) 778-8382

Email: permits@cob.org Web: www.cob.org/permits

Land Use Application

Check all permits you are applying for in the boxes provided. Submit this application form, the applicable materials listed in the corresponding permit application packet(s) and application fee payment.

Grid of permit checkboxes including: Accessory Dwelling Unit, Binding Site Plan, Clearing Permit, Conditional Use Permit, Critical Area Permit, Minor Critical Area Permit, Design Review, Grading Permit, Home Occupation, Institutional, Interpretation, Landmark - Historic Certificate of Alteration, Legal Lot Determination, Nonconforming Use Certificate, Parking Adjustment Application, Planned Development, Rezone, SEPA, Shoreline Permit, Shoreline Exemption, Subdivision-Short Plat/Lot Line Adjustment, Subdivision-Preliminary Plat, Subdivision-Final Plat, Variance, Wireless Communication, Zoning Compliance Letter, Other.

Office Use Only section with fields: Date Rcvd, Case #, Process Type, Neighborhood, Area Number, Zone, Pre-App. Meeting, Concurrency.

Project Information

Project Address _____ Zip Code _____

Tax Assessor Parcel Number (s) _____

Project Description _____

Applicant / Agent

Primary Contact for Applicant

Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Owner (s)

Applicant

Primary Contact for Applicant

Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Property Owner(s)

I am the owner of the property described above or am authorized by the owner to sign and submit this application. I grant permission for the City staff and agents to enter onto the subject property at any reasonable time to consider the merits of the application and post public notice. I certify under penalty of perjury of the laws of the State of Washington that the information on this application and all information submitted herewith is true, complete and correct.

I also acknowledge that by signing this application I am the responsible party to receive all correspondence from the City regarding this project including, but not limited to, expiration notifications. If I, at any point during the review or inspection process, am no longer the Applicant for this project, it is my responsibility to update this information with the City in writing in a timely manner.

Signature by Owner/Applicant/Agent _____, Date 12/07/2023

City and State where this application is signed: Bellingham WA

City State



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CONDITIONAL USE PERMIT - SUBMITTAL REQUIREMENTS
(PROCESS TYPE III-A)

(PLEASE PRINT CLEARLY OR TYPE IN BLUE OR BLACK INK)

Pre-Application Steps:

- Pre-application conference or waiver, if applicable – see pre-application form
- Pre-application neighborhood meeting or waiver
- Transportation Concurrency Certificate, if applicable

Application Requirements:

- A completed Land Use Application form
- All of the materials and information required by this form
- SEPA Checklist, if applicable
- Application fee payment
- Mailing list and labels for 500 foot radius

Project Data:

Your application will be judged against the following criteria. Please answer these questions thoughtfully and attach additional pages as needed.

1. Address of Subject Property _____
2. Nature of Request (be specific) _____

3. Site area of subject property is _____ square feet
4. Total gross floor area of new construction is _____ square feet
5. Legal Description of Property _____

Explain why the proposed use will:

6. Promote the health, safety and general welfare of the community _____

7. Satisfy the purpose and intent of the land use zone in which it is located _____

8. Not be detrimental to the surrounding neighborhood _____

Explain how the proposed use will:

9. Be harmonizing with the general policies and specific objectives of the Comprehensive Plan
(ask Planning Staff for assistance) _____

10. Enable the continued orderly and reasonable use of adjacent properties by providing a
means for expansion of public roads, utilities, and services _____

11. Be designed so as to be compatible with the essential character of the neighborhood _____

12. Be adequately served by public facilities and utilities including drainage provisions _____

13. Not create excessive vehicular congestion on neighborhood collector or residential access

14. Not create a hazard to life, limb, or property resulting from the proposed use, or by the
structures used therefore, or by the inaccessibility of the property or structures thereon _____

15. Not create influences substantially detrimental to neighboring uses. "Influences" shall
include, but not necessarily be limited to: noise, odor, smoke, light, electrical interference,
and/or mechanical vibrations _____

16. Not result in the destruction, loss, or damage to any natural, scenic, or historic feature of
major consequence _____

PRE-APPLICATION NEIGHBORHOOD MEETING REQUIRED PRIOR TO APPLICATION

See Neighborhood Meeting Instructions form.

PLANS REQUIRED

Submit five (5) full sets of the following plans (if larger than 11" x 17") and one (1) 8 ½" x 11" reduction of suitable quality for copying. Provide scaled plans. Plans must be of an appropriate size and standard scale to show the required information.

A. Site Plan(s):

1. Scale shall be appropriate but in no case less than 1" = 40' scale.
2. The property lines of subject parcel.
3. All proposed and existing structures, including pavement areas, parking design and location of storm water facilities.
4. If the project involved new construction, show existing and proposed topography lines.

B. Landscape Plan:

1. A general landscaping plan showing the location of existing vegetation, any trees to be removed, and proposed types and locations of new landscaping.

C. Floor Plans for all existing and proposed buildings:

1. Scale shall be 1/8"=1' or 1/4 " =1' or larger standard scale.

D. Building Elevations (side views) for all proposed structures or additions including:

1. Show existing and proposed grade levels and label height of building above grade (see height definitions in BMC 20.20)
2. General types of proposed exterior materials.

E. Location, size, and type of any proposed signs.

F. Plans, photos, perspective views or other materials that illustrate how the proposal satisfies the criteria for Conditional Use approval.

PUBLIC HEARING

The applicant or an authorized representative must be present at the public hearing.

MAILING LIST INSTRUCTIONS:

As you get ready to prepare your labels keep the following checklist in mind:

- The information was acquired from the Assessor's office or database
- Addresses for the following members have been included on the label sheet
 - Property Owner Applicant / Contact for Proposal Bellingham Herald
 - All property owners within the required 500' radius (100' for Home Occupation Applications)
 - Applicable Mayor's Neighborhood Advisory Commission Representatives
 - Applicable Neighborhood Association Representatives (This information can be found at <http://www.cob.org/documents/planning/applications-forms/nbrhd-media-notification-list.pdf>)
- Mailing information has been printed on Avery 5160 labels (*see attached example*)
- All of the information **completely fits** on a single label
- Notarized **Address Information Verification form** has been completed

NOTE: Errors in mailing labels may result in process delays and re-notice fees.

Obtain Property Ownership Information from the Whatcom County Assessor's Office

- The Assessor's Office is located on the first floor of the Whatcom County Courthouse, 311 Grand Avenue, Bellingham, 360-676-6790.
- Bring enough information to identify all of the property in the project site, such as tax parcel numbers, legal descriptions, address(es) or boundary on a plat map. Assessor's Office staff can help you find the Assessor's map(s) containing the project parcel(s).
- Utilize the Assessor's map to measure the required ownership notice distance (listed on the application) and record the parcel number for each property within or partially within the required distance of 500 feet (*100 feet for Home Occupation*) from the boundary of the project parcel. If the owner of the project property owns other property within the notice distance but not included in the project site, contact the Planning Division to determine whether the notice radius must be increased.
- Record the property owner's name and mailing address by accessing each parcel number via the computer terminals at the Assessor's Office or through the Internet by accessing the database under "Real Property Search" at www.whatcomcounty.us/assessor/index.jsp. Click on the parcel number in the first data screen to bring up a screen with the owner's full address and zip code. The maps are also available at this site if you wish to check a parcel number.
- If the site is a condominium, include the owner of each unit.

Print addresses on Avery 5160 labels

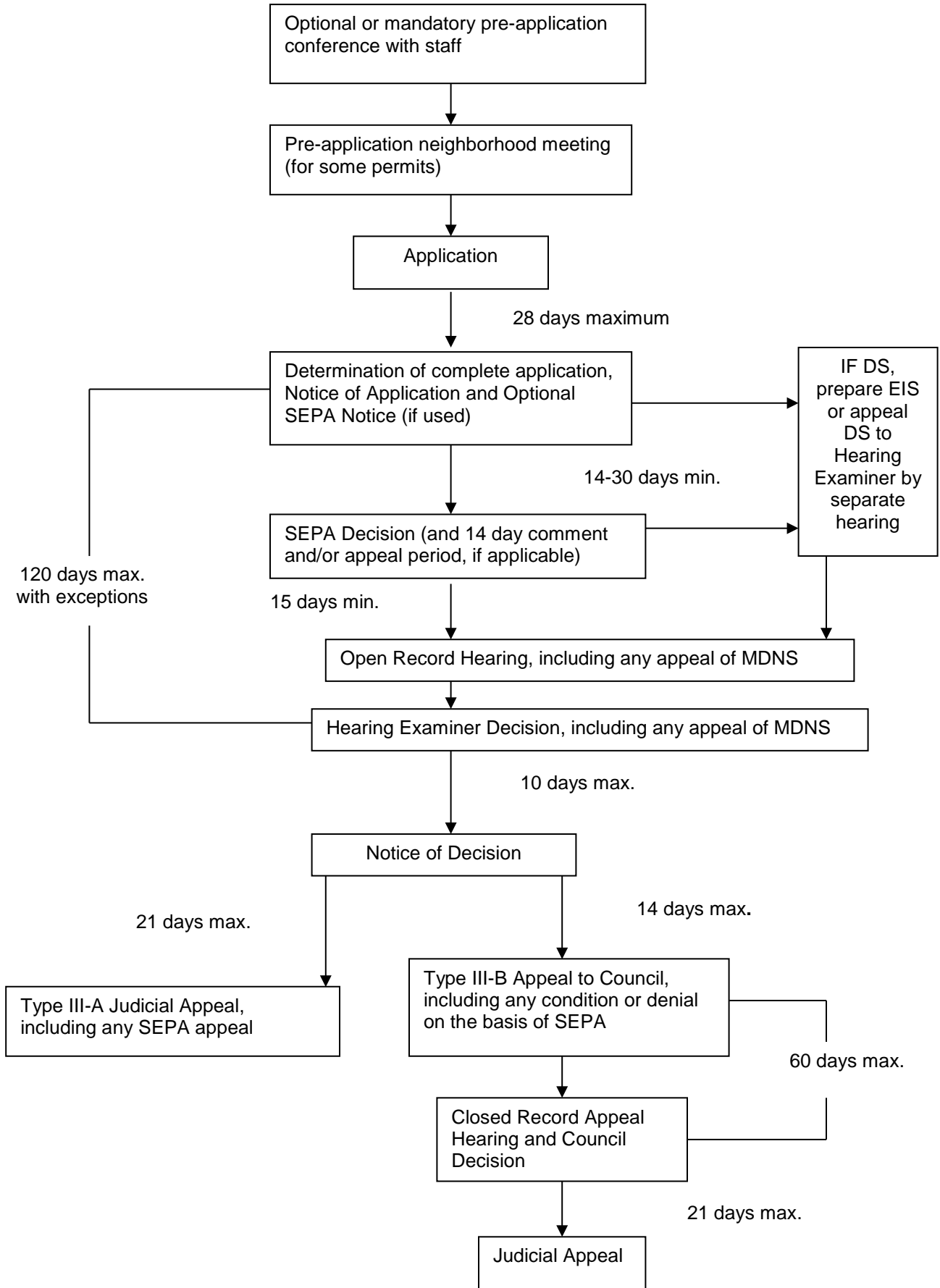
- Labels **must** include the address and fit on one Avery 5160 label:
- Please **DO NOT**
 - o **Repeat names** on the mailing list. If someone is listed as owning more than one property, only list the owner's name and address once on the mailing list.
 - o **List** the tax parcel number on the labels

Address Information Verification form:

Form must be notarized and include a copy of the parcel numbers and property owner's name and mailing address information attached.

<p><i>Avery 5160 labels or in Avery 5160 label format</i></p>	<p><i>Font – Arial, 11</i></p>	
<p>Property Owner Address City, State, Zip</p>	<p>Applicant Address City, State, Zip</p>	<p>MNAC Representative Address City, State, Zip</p>
<p>Neighborhood Association Rep Address City, State, Zip</p>	<p>Bellingham Herald Community News Department 1155 N. State St. Bellingham, WA 98225</p>	<p>All Property Owners within the specified radius:</p>
<p>First name Last name Address City, State, Zip</p>	<p>First name Last name Address City, State, Zip</p>	<p>First name Last name Address City, State, Zip</p>

TYPE III PROCESS
(Hearing Examiner Decision)





Address Information Verification

I / We Mike and Kristan Brennan, being duly sworn on oath, hereby certify that I have familiarized myself with the rules and regulations with respect to preparing and filing this application, that the foregoing statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief, and that the list of names and addresses of property owners within 500' of the subject is complete and correct according to the records of the Whatcom Assessor's Office as of November 21, 2023. I understand that if this list does not contain accurate information as listed in the Assessor's Office, this application may be successfully challenged and result in the necessity to reapply.

Signature: [Handwritten Signature]

Date: 11-21-2023

Signature: [Handwritten Signature]

Date: 11-21-2023

STATE OF WASHINGTON)
) SS
COUNTY OF WHATCOM)

SUBSCRIBED AND SWORN TO BEFORE ME THIS 21 DAY OF November, 2023

[Handwritten Signature]

Signature of Notary Public:

Willie Broxton Jr

Name Printed

12-15-26

My appointment expires



Rose Vogel
2620 Cherry St
Bellingham WA 98225

Martin Orma Living Trust
2500 Cherry St
Bellingham WA 98225

Jeanette Johnson
2504 Cherry St
Bellingham WA 98225

Marta Rasmussen
2520 Cherry St
Bellingham WA 98225

Marta Rasmussen
2520 Cherry St
Bellingham WA 98225

Andrew Blick & Anna Talvi
2528 Cherry St
Bellingham WA 98225

John & Anne Taussig
2536 Cherry St
Bellingham WA 98225

Tyler & Heather Wanlass
2600 Cherry St
Bellingham WA 98225

Bruce & Kirsten Reid
2608 Cherry St
Bellingham WA 98225

Raina O Clark
2614 Cherry St
Bellingham WA 98225

Philip Skovron
17009 Equestrian Way
Bellingham WA 98229

Gregory Strong
2510 Cherry St
Bellingham WA 98225

James & Lindsey Mocerì
PO Box 92
Deming WA 98244

James Hoskin & Flip Breskin
2518 Cherry St
Bellingham WA 98225

Leslie Glen
2514 Elizabeth St
Bellingham WA 98225

Matthew & Tanya High
2511 West St
Bellingham WA 98225

David & Martha Rehm
2429 West St
Bellingham WA 98225

Rolland Province
2501 West St
Bellingham WA 98225

Robert & Rebecca Smith
861 Whiskey Hill Rd
Lopez Island WA 98261

Julie Richards
2515 West St
Bellingham WA 98225

Lindsay Knight
17009 Sockeye Dr
Mount Vernon WA 98274

Stephen Blair
2535 West St
Bellingham WA 98225

Beverly Siegele
2609 West St
Bellingham WA 98225

Applejack Properties LLC
115 S Forest St
Bellingham WA 98225

Kulshan Community Land Trust
215 W Holly St #h20
Bellingham WA 98225

Urszula Kubik
2627 West St
Bellingham WA 98225

Joel Kronenberg
PO Box 2976
Bellingham WA 98227

Baozhen Luo
2519 West St
Bellingham WA 98225

Sarah & Joseph Postma
2531 West St
Bellingham WA 98225

Jessica Wynne
2601 West St
Bellingham WA 98225

Applejack Properties LLC
115 S Forest St
Bellingham WA 98225

John & Lindsey Escher
2211 Jefferson St
Bellingham WA 98225

Timothy Schettino
2530 West St
Bellingham WA 98225

Kellan M & Christine Herndon
2600 West St
Bellingham WA 98225

05-00 Properties LLC
PO Box 30886
Bellingham WA 98228

Thomas & Jill Delaney
2210 Jefferson St
Bellingham WA 98225

Stacey A Sherwin LLC
1413 Dickinson St
Missoula MT 59802

Paulo Barba & Ostos De Wit
2510 West St
Bellingham WA 98225

Kevin Cournoyer
2514 West St
Bellingham WA 98225

Luke Aarstol
2518 West St
Bellingham WA 98225

Gordon Jenkins & Jessica Burchiel
2522 West St
Bellingham WA 98225

Charles & Joanna Legoe
596 Trout Lake Dr
Bellingham WA 98226

Jene Pascu
2209 Jefferson St
Bellingham WA 98225

Aaron T Moffett 50
2085 Brainers Rd
Langley WA 98260

Jeni Engebretson
2618 Jaeger St
Bellingham WA 98225

Heather Posten & Elaina Ellis
2206 Jefferson St
Bellingham WA 98225

Susan Kingman
2200 W North St
Bellingham WA 98225

Amy Webb
2613 Jaeger St
Bellingham WA 98225

James & Jared Jones-Valentine
2421 Jaeger St
Bellingham WA 98225

Caitlin McGrane
2525 Jaeger St
Bellingham WA 98225

Anne Johnson
2529 Jaeger St
Bellingham WA 98225

Douglas Webb
2609 Jaeger St
Bellingham WA 98225

Alexander Winstead & Isabel
Machuca-Kelley
2629 Jaeger St
Bellingham WA 98225

Jonasson-McKee LLC
827 Blueberry Ln #202
Bellingham WA 98229

Pauline Black
2431 Jaeger St
Bellingham WA 98225

Jason Larson & Cathy Crum
4620 Willis St
Bellingham WA 98229

Vernanne E Cohen Family Trust/Tr
358 Broad St
San Luis Obispo CA 93405

Terry & Sally Hileman
311 Alder St
Bellingham WA 98225

John & Sandra Keith
18 Spinnaker Ln
Bellingham WA 98229

Lauren Key
2523 Jaeger St
Bellingham WA 98225

Dennis & Cari Segel
2619 Jaeger St
Bellingham WA 98225

Jennifer Slack
2116 W North St
Bellingham WA 98225

Michael & Kristan Brennan
2530 Jaeger St
Bellingham WA 98225

Daniel Pollard & Suzanne Lee
2430 Jaeger St
Bellingham WA 98225

Lyle & Janine Alexander
2500 Jaeger St
Bellingham WA 98225

Jacob Stewart & Marcee Holland
2506 Jaeger St
Bellingham WA 98225

Samantha & Trevor Kirby
2510 Jaeger St
Bellingham WA 98225

Dorothy Smith & Laurel Knutson
2514 Jaeger St
Bellingham WA 98225

Christopher Connell
2518 Jaeger Street
Bellingham WA 98225

Noah & Wynne Marks
2522 Jaeger St
Bellingham WA 98225

Mark Kilgore
2606 Jaeger St
Bellingham WA 98225

Steven Labree
2612 Jaeger St
Bellingham WA 98225

Jeni Engebretson & Peter Suni
2618 Jaeger St
Bellingham WA 98225

Jonathan Kemp Jr
1354 Olympic Way
Bellingham WA 98225

Steven Williamson
2626 Jaeger St
Bellingham WA 98225

Ilijus Priske-Millis
PO Box 405
Bellingham WA 98227

Annie Taylor
2420 Jaeger St
Bellingham WA 98225

Jennifer Sandoval
2424 Jaeger St
Bellingham WA 98225

Karen Clarke
2112 W North St
Bellingham WA 98225

Anne Cleary & Samuel Manna
2521 Lynn St
Bellingham WA 98225

Al Ragan
904 Key St
Bellingham WA 98225

Tyler & Amanda Occhiogrosso
2531 Lynn St
Bellingham WA 98225

Paul Furlong
2605 Lynn St
Bellingham WA 98225

Helen O Peterson
2609 Lynn St
Bellingham WA 98225

Maria Llobet & Forest Payne
2627 Lynn St
Bellingham WA 98225

Mary Geddes
2631 Lynn St
Bellingham WA 98225

Priscilla Prescott
2421 Lynn St
Bellingham WA 98225

Bruce Clawson
2425 Lynn St
Bellingham WA 98225

Eva Sattler
2431 Lynn St
Bellingham WA 98225

Wayne Shaw
3213 S Edmonds St
Seattle WA 98118

Scott Briggs
2513 Lynn St
Bellingham WA 98225

Tracie Day & Bradley Benson
2315 Electric Ave
Bellingham WA 98229

Sandra Palm
2623 Lynn St
Bellingham WA 98225

Colin Amos & Christine Hancock
2511 Lynn St
Bellingham WA 98225

Andrew Wickstrand
2615 Lynn St
Bellingham WA 98225

Elizabeth Eklund & Andrew Bentley
2619 Lynn St
Bellingham WA 98225

Lise Grace & Ashley Rawhouser
2501 Lynn St
Bellingham WA 98225

Victor Valadez
2420 Lynn St
Bellingham WA 98225

Michael & Nicole Brown
2424 Lynn St
Bellingham WA 98225

Richard Heilmann & Janis Kuiken
4607 Morgan St
Bellingham WA 98229

Katherine Velasquez
2500 Lynn St
Bellingham WA 98225

Lisa Citron Rev Trust/Tr
2504 Lynn St
Bellingham WA 98225

Mark & Katherine Lazich
2510 Lynn St
Bellingham WA 98225

Ashley Ruse & Nicholas Warrenchuk
222 S Forest St
Bellingham WA 98225

Gary & Jennifer Burns
2516 Lynn St
Bellingham WA 98225

Gerald Stellern
1505 Moss Rock Pl
Boulder CO 80304

Gregory & Lynda Swanson
3887 Toad Lake Rd
Bellingham WA 98226

Immanuel Bible Church
2000 W North St
Bellingham WA 98225

Glenda Wade
2429 Henry St
Bellingham WA 98225

Jacob & Morgan Hermanson
2000 Jefferson St
Bellingham WA 98225

Joel Kronenberg
PO Box 2976
Bellingham WA 98227

Julia Stevenson
317 Bayside Rd
Bellingham WA 98225

Jordan Semlber & Amber Bryson
2527 Henry St
Bellingham WA 98225

Charles & Tamara Bowman
2531 Henry St
Bellingham WA 98225

Peter Coonrod
2509 Henry St
Bellingham WA 98225

Patricia Reilly
2513 Henry St
Bellingham WA 98225

Devin Champlin
2517 Henry St
Bellingham WA 98225

Emily Gaub & Ian Everyhope
2602 Henry St
Bellingham WA 98225

Abbott Family Living Trust
2612 Henry St
Bellingham WA 98225

Jeffrey Smith
2504 Henry St
Bellingham WA 98225

Dan-Ove & Janine Wallin
2630 Williams St
Bellingham WA 98225

Janice Bowman
2101 Birch Circle
Bellingham WA 98226

Barbara McHugh
2516 Henry St
Bellingham WA 98225

Mary Stift
2520 Henry St
Bellingham WA 98225

Christopher Fairbanks
517 Briar Rd
Bellingham WA 98225

Rhonda Younker
2530 Henry St
Bellingham WA 98225

Troy & Cindi Nutter
1914 W North St
Bellingham WA 98225